**DRAFT**

**Minutes of the Retail Market Subcommittee (RMS) Meeting**

**ERCOT Austin – 8000 Metropolis Drive (Building E), Suite 100 – Austin, Texas 78744**

**Tuesday,** **November 4, 2025 – 9:30 a.m.**

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| Attendance | | |  |  | |
| *RMS Representatives:* | | |  |  | |
| Arnold, Jonathan | | | APG&E | Via Teleconference | |
| Bevill, Rob | | | Texas-New Mexico Power Company (TNMP) |  | |
| Blakey, Eric | | | Pedernales Electric Cooperative (PEC) |  | |
| Doerrfeld, Mindy | | | Tenaska Power Services (Tenaska) | Via Teleconference | |
| Gardner, Clint | | | Lubbock Power & Light (LP&L) | Via Teleconference | |
| Ghormley, Angela | | | Calpine Corporation (Calpine) |  | |
| Hermes, Connie | | | South Texas Electric Cooperative (STEC) | Via Teleconference | |
| Keefer, Andrew | | | Denton Municipal Electric (DME) |  | |
| Khan, Amir | | | Chariot Energy | Via Teleconference | |
| Lyles, Doug | | | Bryan Texas Utilities (BTU) | Via Teleconference | |
| McKeever, Debbie | | | Oncor Electric Delivery (Oncor) |  | |
| Patrick, Kyle | | | Reliant Energy Retail Services (Reliant) |  | |
| Perez, John | | | CPS Energy | Via Teleconference | |
| Pokharel, Nabaraj | | | Office of Public Utility Council (OPUC) | Via Teleconference | |
| Schatz, John | | | Vistra Operations Company (Vistra) |  | |
| Schmitt, Jennifer | | | Rhythm Ops | Via Teleconference | |
| Scott, Kathy | | | CenterPoint Energy (CNP) |  | |
| Snyder, Bill | | | AEP Service Corporation (AEPSC) |  | |
| True, Roy | | | Mid-South Electric Cooperative Assoc. | Alt. Rep. for Dan Kueker; Via Teleconference | |
| Wilson, Frank | | | Nueces Electric Cooperative (NEC) | Via Teleconference | |
|  | | |  |  | |
|  | | |  |  | |
|  | | |  |  | |
| *Guests:* |  | |  |
| Andrade, Heverton | Gridmonitor | | Via Teleconference |
| Ashley, Kristy | CES | | Via Teleconference |
| Baiza, Elizabeth | LP&L | | Via Teleconference |
| Barnes, Bill | NRG | | Via Teleconference |
| Bertin, Suzanne |  | | Via Teleconference |
| Bhatia, Nisha |  | | Via Teleconference |
| Broach, Eric | NextEra Retail | | Via Teleconference |
| Bui, John | NRG | |  |
| Callahan, Ryan |  | | Via Teleconference |
| Cardenas, Rita | AEP | | Via Teleconference |
| Clements, Doug |  | | Via Teleconference |
| Compton, Dawn |  | | Via Teleconference |
| Donovan, Troy |  | |  |
| Earnest, Melinda | AEP Texas | |  |
| Fails, Heather | Oncor | |  |
| Faulk, Jeff |  | | Via Teleconference |
| Fernandez, Tomas | NRG | |  |
| Fraire, Susana | LP&L | | Via Teleconference |
| Gomez, Laura | LP&L | | Via Teleconference |
| Guerrero, Jazz | LP&L | | Via Teleconference |
| Harvey-Parker, Shanika | NRG | | Via Teleconference |
| Holt, Blake | LCRA | | Via Teleconference |
| Jewell, Michael |  | | Via Teleconference |
| Jones, Monica | CNP | | Via Teleconference |
| Kent, Esther | CNP | | Via Teleconference |
| Kimble, Drew |  | | Via Teleconference |
| Kinser, Glenn | TotalEnergies | | Via Teleconference |
| Langdon, James | Vistra | | Via Teleconference |
| Lauderdale, Melissa | Gexa Energy | |  |
| Lee, Jim | CenterPoint Energy | | Via Teleconference |
| Macias, Jesse | AEPSC | | Via Teleconference |
| Maddox, Jarrod |  | | Via Teleconference |
| Mardis, Myranda | LP&L | | Via Teleconference |
| Meazle, Melenda |  | | Via Teleconference |
| Mote, Mitch |  | | Via Teleconference |
| Newnam, Eric | Texas RE | | Via Teleconference |
| Nunes, Frank | VertexOne | | Via Teleconference |
| O’Flaherty, Andrea | Solutions Cube Group | | Via Teleconference |
| Pak, Sam | Oncor | | Via Teleconference |
| Perez, John | CPS Energy | | Via Teleconference |
| Pietrucha, Doug | Texas Alliance of Energy Buyers Association (TAEBA) | | Via Teleconference |
| Pliler, Steve | Vistra | | Via Teleconference |
| Rasmussen, Erin | AEP | |  |
| Reedy, Nick | CimView | | Via Teleconference |
| Rico, Guillermo |  | | Via Teleconference |
| Rochelle, Jennifer | CES | | Via Teleconference |
| Seibel, Alexander | OCI Energy | | Via Teleconference |
| Shaikh, Fiza |  | | Via Teleconference |
| Smith, Carla | Oncor | |  |
| Sweeney, Carolyn | CPS Energy | | Via Teleconference |
| Valdez, Viviana | LP&L | |  |
| Velasquez, Ivan | Oncor | | Via Teleconference |
| Vrushal, Bonde |  | | Via Teleconference |
| Wade, Jim | Customized Energy | | Via Teleconference |
| Wall, Kim |  | | Via Teleconference |
| Wiegand, Sheri | Vistra | |  |
| Wilson, Stephen | Vistra | |  |
| Winegeart, Michael | LP&L | |  |
| Withrow, Kent |  | | Via Teleconference |
|  |  | |  |
| *ERCOT Staff:* |  | |  |
| Albracht, Brittney |  | | Via Teleconference |
| Boren, Ann |  | | Via Teleconference |
| Callender, Wayne |  | | Via Teleconference |
| Connel, Seth |  | |  |
| Fisher, John |  | | Via Teleconference |
| Gonzales, Nathan |  | |  |
| Hailu, Ted |  | |  |
| Hanna, Mick |  | |  |
| Jessett, Nicholas |  | |  |
| King, Ryan |  | |  |
| Morales, Elizabeth |  | |  |
| Phillips, Cory |  | | Via Teleconference |
| Ramthun, Eli |  | | Via Teleconference |
| Troublefield, Jordan |  | |  |

*Unless otherwise indicated, all Market Segments were present for a vote.*

Debbie McKeever called the November 4, 2025 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Ms. McKeever directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

Ms. McKeever reviewed the agenda.

Approval of RMS Meeting Minutes (see Key Documents)[[1]](#footnote-2)

*September 9, 2025*

Ms. McKeever reviewed the September 9, 2025 RMS Meeting Minutes and noted that there were no objections to including this item on the [Combined Ballot](#Combined_Ballot).

Technical Advisory Committee (TAC) Update

Ms. McKeever reviewed the disposition of items considered at the October 22, 2025 TAC meeting.

ERCOT Updates (see Key Documents)

*Flight Update*

Seth Connel presented Test Flight 1025 preview and details.

*Retail Projects Update*

Mr. Connel announced that the MarkeTrak Application Programming Interface (API) rewrite project was in the initiation phase, and that ERCOT does not anticipate any market impacts. Sheri Wiegand noted that this item was included in the December 9, 2025 Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group agenda for discussion.

*Information Technology (IT) Report*

Mick Hanna provided a summary of the IT Report.

*Service Level Agreement (SLA) Report*

Mr. Hanna reported that the Retail and ListServ Market IT Services SLA had been split into separate SLAs (Retail IT Services SLA and ListServ Market IT Services SLA, respectively) , the Retail IT application release schedule had been updated, and that the reporting information link had been removed from the SLA webpage on the ERCOT website. Mr. Hanna also noted that there was no strict deadline for SLA approval. Participants noted that RMS had previously held votes to approve SLAs in both December and January.

*Identity & Access Management Future Ready Program Update for Market Participants*

Nicholas Jessett described ERCOT’s proposed update to move from Digital Certificates to a simplified login process using modern authentication methods for Market Participants. Mr. Jessett noted that the relevant Nodal Protocol Revision Request (NPRR) 1306, Removal of Digital Certificate References for Market Participants with ERCOT MIS Access, will be presented at the November 12, 2025 Protocol Revision Subcommittee (PRS) meeting. Mr. Jessett reviewed the timeline for changes related to the update (noting that the update will take a total of three to four years to complete) and emphasized that ERCOT will not disrupt business. Market Participants expressed interest in working with ERCOT on planning and implementing the update. Ted Hailu stated that an annual compliance attestation will still be required following the implementation of the update.

Revision Requests Tabled at PRS and Referred to RMS (see Key Documents)

*NPRR1296, Residential Demand Response Program*

Ryan King provided an overview of the Residential Demand Response Program. Participants discussed the incentive payment structure for the program and noted that a Retail Electric Provider (REP) would only receive payment if a customer is enrolled in the program. Participants noted that the language regarding incentive payment was unclear as it implied the customer would receive the payment. Mr. King agreed that the language could be clearer. Wayne Callender responded to the issue of Non-Opt-In Entity (NOIE) participation in the program by stating that any participating NOIE would require a unique number, although it likely would not have to match the Electric Service Identifier (ESI ID) exactly. Mr. King explained that ERCOT would exclude entities that are already offering a demand response program by removing customer accounts which are already enrolled in a demand response program. Participants noted that ERCOT uses quarterly demand response data submitted by REPs and meter data to validate consumption and baseline figures. James Langdon summarized the 9/10/25 Vistra comments on the program. Bill Barnes encouraged participants to attend the workshop on the program at the November 5, 2025 Wholesale Market Subcommittee meeting. Participants agreed that further discussion was needed and recommended tabling the item. Ms. McKeever noted that there were no objections to including this item on the [Combined Ballot](#Combined_Ballot).

Revision Requests Tabled at RMS (see Key Documents)

*Retail Market Guide Revision Request (RMGRR) 182, Related to NPRR1264, Creation of a New Energy Attribute Certificate Program*

Ms. McKeever explained that, because PRS has yet to resolve NPRR1264’s language discussion, RMGRR182 will remain tabled at RMS.

NPRR1264, Creation of a New Energy Attribute Certificate Program (see Key Documents)

RMS took no action on NPRR1264.

TDTMS Working Group (see Key Documents)

*TDTMS Revised Scope*

Ms. Wiegand reviewed TDTMS Working Group activities and presented the TDTMS revised scope. Ms. McKeever noted that there were no objections to including this item on the [Combined Ballot](#Combined_Ballot).

Combined Ballot

**Kathy Scott moved to approve the Combined Ballot as follows:**

* **To approve the September 9, 2025 RMS Meeting Minutes as submitted**
* **To request PRS table NPRR1296 for further review by RMS**
* **To approve the TDTMS Revised Scope as revised by RMS**

**Kyle Patrick seconded the motion. The motion carried unanimously.** *(Please see ballot posted with Key Documents)*

RMS Structural Changes (see Key Documents)

Mr. Patrick presented the RMS structural changes and announced the name of the joint Texas Standard Electronic Transaction (Texas SET)/Profiling Working Group (PWG) as the Texas SET/ Load Profiling (LP) Working Group. He noted that votes on scope, name, and leadership were expected at the January 13, 2026 RMS meeting.

PWG (see Key Documents)

Sam Pak reviewed PWG activities. Participants discussed the timeline for approving the Load Profiling Guide Revision Request project to convert portions of the Profile Decision Tree Excel file to a Word document.

Retail Market Training Task Force (RMTTF)

Melinda Earnest reviewed RMTTF activities. She announced that RMTTF held their first Webex-based Texas SET training and that the next RMTTF meeting would be December 4, 2025.

Texas SET Working Group (see Key Documents)

Monica Jones reviewed Texas SET activities. Mr. Patrick informed participants that Texas SET leadership would submit a Market Notice announcing the joint Texas SET/PWG meeting, which would be held via Webex on November 13, 2025. Mr. Patrick stated that Texas SET would present the 2026 Texas Market Test Plan in January 2026 as an RMGRR.

Other Business (see Key Documents)

*Smart Meter Texas (SMT) File Transfer Protocol Secure (FTPS) and API Security Project Implementation*

In their final update to RMS, Andrea O’Flaherty and Esther Kent reported that SMT successfully upgraded its security protocols for FTPS and API. They noted the security protocols were functioning as designed and were implemented as planned on schedule. As of the September 13, 2025 go-live date, 100% of SMT REPs and Competitive Service Providers had completed their integration and were functioning on the new SSH File Transfer Protocol.

*Lubbock Power & Light (LP&L) Update*

Michael Winegeart noted that he had no issues to report. Participants noted they would send any issues found in the interval data to the Advanced Metering System (AMS) Load Serving Entity (LSE) Missing and AMS LSE Dispute MarkeTraks.

*2026 Membership and Election Announcement*

Nathan Gonzales highlighted the 2026 Membership Application available online through ERCOT’s public portal, as referenced in the September 29, 2025 Membership Notice and ERCOT Market Notice. Mr. Gonzales stated that the Record Date for 2026 ERCOT Membership is November 7, 2025, and announced that the 2026 TAC and Subcommittee elections will commence on November 11, 2025.

Adjournment

Ms. McKeever adjourned the November 4, 2025 RMS meeting at 12:58 p.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at: <https://www.ercot.com/calendar/11042025-RMS-Meeting> [↑](#footnote-ref-2)